(This is just a list of questions that could be used for the interview divided between Decision Maker and User. The final draft should be formatted as detailed in the assignment requirements.)

**DECISION MAKER**

What business functions are supported by your current system?

What information do your users and managers need from the system?

What security issues might exist currently?

Who is tasked with performing daily procedures within the system? What procedures are being followed?

How could these procedures be performed more efficiently and less expensively?

What budget and timetable constraints will affect system development?

**USER**

What are some advantages of your current system? Disadvantages?

How do you believe the company would best benefit from an information systems upgrade?

As an employee, what other issues can you identify that are currently present with the company’s system of manual procedures?